



WOMENSWOLD PARISH COUNCIL

Member of Womenswold Parish Council are summonsed to attend a meeting of
on **TUESDAY 26TH MARCH 2024**
at **St Margaret of Antioch Church, The Street, Womenswold at 5.00pm**

All members of the public and press are welcome

AGENDA

1. PUBLIC PARTICIPATION

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda. The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 20 minutes unless directed by the chairman of the meeting. Subject to standing order 3(f), a member of the public shall not speak for more than 3 minutes. In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking. A person who speaks at a meeting shall direct his comments to the chairman of the meeting. Only one person is permitted to speak at a time. If more than one person wants to speak, the chairman of the meeting shall direct the order of speaking.

2. APOLOGIES FOR ABSENCE

- a) To receive and approve apologies for absence with reasons.

3. DECLARATION OF INTERESTS

- a) To receive any pecuniary or non-pecuniary interests.

4. MINUTES OF PREVIOUS MEETING

- a) To approve and sign the minutes of the meeting of 1st February 2024. (*appendix A*)

5. TO CO-OPT NEW MEMBERS TO THE COUNCIL

The meeting will be adjourned to allow candidates to address the council before the vote takes place.

6. REPORTS FROM COUNTY COUNCILLOR & CITY COUNCILLOR MIKE SOLE

7. GOVERNANCE AND ADMINISTRATION

- a) To set regular meeting dates for 2024-25 at St Margarets Church (*appendix B*)
- b) To note Unity Trust Bank account opening and closure of Barclays pending.
- c) To note .gov.uk email addresses up and running.
- d) To note .gov.uk website being organised and to consider Facebook page.
- e) To receive and approve bank reconciliation. (*appendix C*)
- f) To consider budget allocations. (*appendix D*)

- g) To consider clerk job description and person specification and next steps. (appendix E)
- h) To note ICO complaint.

8. PUBLIC REALM MATTERS

- a) To approve payment for civil works for speed reduction to 30mph at Woolage Green.
- b) To approve quotation for works to resolve mole issues.
- c) To note current arrangements for grounds maintenance.

9. CONSULTATION

- a) To consider response to Draft Air Quality Action Plan.

10. PLANNING AND LICENSING APPLICATIONS

- a) To note appeal: Beggars Roost, Woolage Green alleged breach of change of use without planning permission.

11. DATE OF NEXT MEETING - To be agreed.

J Miller 19th March 2024