



WOMENSWOLD PARISH COUNCIL
A Meeting of Womenswold Parish Council
Held on Tuesday 23rd April 2024 at 7pm

MINUTES

Present: Cllr Mike Sole; Cllr Georgina Glover; Cllr Pat Todd, Cllr Carol Craft-Wren, Cllr Wesley Miller. Cllr James Miller, Cllr Christopher Stamp.

Also in attendance: J Miller (Locum Clerk); 8 members of the public.

1. PUBLIC PARTICIPATION

A member of the public reminded the council about the forthcoming planning application to repaint the Two Sawyers Pub.

A member of the public advised of the ICO tribunal pending and details of that.

2. APOLOGIES FOR ABSENCE

- a) To receive and approve apologies for absence with reasons.

It was **RESOLVED** to receive and accept apologies for absence with reasons from Cllr Castle and Cllr Kenny.

3. DECLARATION OF INTERESTS

- a) To receive any pecuniary or non-pecuniary interests.

There were none.

4. MINUTES OF PREVIOUS MEETING

- a) To approve and sign the minutes of the meeting of 26th March 2024

It was **RESOLVED** to approve the minutes of the meeting of 26th March 2024

5. REPORTS FROM COUNTY COUNCILLOR & CITY COUNCILLOR MIKE SOLE

Cllr Sole circulated a written report prior to the meeting.

6. GOVERNANCE AND ADMINISTRATION

- a) To note Unity Trust Bank account opening and letter of closure sent to Barclays.

- b) To note .gov.uk website being organised and to consider social media policy.

It was **RESOLVED** to adopt the social media policy and for the Facebook page to be created.

- c) To note year end accounts being prepared – noted.

- d) To consider clerk job description and person specification and next steps.

It was **RESOLVED** to adopt the clerk job description and person specification with minor amendments. The job will be advertised on the Kent Association of Local Council and Society of Local Council Clerks websites for 30 hours per week.

- e) To note ICO complaint pending tribunal update – it was noted that there was no further update.

7. PUBLIC REALM MATTERS

- a) To note tree work required at the churchyard.

8. CONSULTATION

- a) Local Plan to 2040.

As the deadline for comments is 3rd June councillors will attend the consultation where possible and consider a response at the next meeting.

9. PLANNING AND LICENSING APPLICATIONS

- a) To note appeal response sent to Planning Inspectorate: Beggars Roost, Woolage Green alleged breach of change of use without planning permission.

10. DATE OF NEXT MEETING - 28th May 2024 (Annual Parish Meeting + Annual General Meeting)

It was noted that the Parish Charter will be circulated once received from Canterbury City Council. The council’s risk register will be reviewed at the next meeting. Questions from councillors will be added to forthcoming agendas. The local police representative will be invited to the Annual Parish Meeting.

Meeting Closed at 19:25pm

Signed.....

Date.....